Development Stage Plan Document

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| Project Name | Project Team 006 | |
| Project Phase | Design Phase | |
| Document Type | Development Stage Plan | |
| Location of document | Basecamp | |
| Version / Date revised | V1.0/ First Draft | 25.03.2024 |

# Overview

The development Stage is scheduled to take a total of four (4) weeks (Week 8 – Week 11). The In-Scope features to be built include contact us, accounts, FAQ, notifications, about us, payments. There would be two (2) Sprints of 2 weeks duration each to build out the required features.

# Development Plan

**Overall Status:** <select from /

**NOT STARTED**

**ON TRACK**

**ON HOLD**

**AT RISK**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **PARTICIPANTS** | **DURATION** | **DATES AND STATUS** |
| **SPRINT 1** |  | **2 WEEKS** | **15 – 26 April** |
| **Sprint Planning** | Scrum Team | 2 hours | 15 April |
| **Daily Standup** | Developers/Scrum Master | 15 Mins Daily | 15 – 26 April |
| **Develop, Test, Fix Bugs**   * **FEATURE 1 – ACCOUNTS** * **FEATURE 2 – FAQ** * **FEATURE 3 – LIVE CHAT** | Developers/Testers | 2 Weeks | 15 – 26 April |
| **Sprint Review (Demo)** | Scrum Team/Stakeholders | 15 Mins | 26 April |
| **Sprint Retrospective** | Scrum Team | 15 Mins | 26 April |

<List key milestones, management reviews, demos, etc. Colour of cell indicates status.>

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|  | **OWNER/PARTICIPANTS** | **DURATION** | **DATES AND STATUS** |
| **SPRINT 2** |  | **2 WEEKS** | **29 April – 11 May** |
| **Sprint Planning** | Scrum Team | 2 hours | 29 April |
| **Daily Standup** | Developers/Scrum Master | 15 Mins Daily | 29 April – 11 May |
| **Develop, Test, Fix Bugs**   * **FEATURE 1 – NOTIFICATIONS** * **FEATURE 2 – CONTACT US** * **FEATURE 3 – ABOUT US** * **FEATURE 4 - PAYMENTS** | Developers/Testers | 2 Weeks | 29 April – 11 May |
| **Sprint Review (Demo)** | Scrum Team/Stakeholders | 15 Mins | 11 May |
| **Sprint Retrospective** | Scrum Team | 15 Mins | 11 May |

<List key milestones, management reviews, demos, etc. Colour of cell indicates status.>

**Approvals**

|  |  |  |  |
| --- | --- | --- | --- |
| S/N | Role of Approver | Submitted for Approval on: | Approval Received on: |
| 1 | Program Manager |  |  |
| 2 | Product Owner |  |  |

Attach any additional documentation.

Office Use Only: